Carlos E. Coelho Woodwinds, Inc.

Expert Repair, Tuning and Sales

INSTRUMENT REPAIR REQUEST

Name_____ Phone:_____ Email:_____

Instrument Model: _____ Serial #: _____Was this instrument purchased from us? __ Yes __ No

Shipping Address: (Valid Until: _____)	Billing Address (if different):

Return Shipping Method (if applicable): ___UPS Next Day Air ___ UPS 2nd Day Air ___ UPS Ground

Briefly describe your reason for sending this instrument:

Payment is due at the time of your instrument's return. We will provide an invoice.

Please write your check to **Carlos E. Coelho Woodwinds.**

(All credit card transactions will require a 4% processing fee)

PLEASE NOTE:

- We are a small business! Every instrument sent to our shop is handled individually by Carlos.
- If you have specific budgetary or time constraints, please mention them above. We will be happy to work with you
- We will reach out promptly with updates for your repair, and we will let you know as soon as our work is finished. You are always welcome to check in with us.

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